

**SOUTHEASTERN MICHIGAN HIV/AIDS COUNCIL
NEEDS ASSESSMENT COMMITTEE
DETROIT HEALTH DEPARTMENT ROOM 420-C
October 20, 2003
12:00 P.M. –2:00 P.M.**

MINUTES

Co-Chairperson, Jonsea Nelson, called the regularly scheduled meeting of the Needs Assessment Committee of The Southeastern Michigan HIV/AIDS Council to order at 12:05 PM in room 420-B of the Detroit Health Department on Monday October 20, 2003. Co-Chair, Brenda Stimson, was excused. Today's agenda, and the minutes of October 6, 2003 were read and approved.

Present

Selvy Hall
Jonsea Nelson, Co-Chair

Waymond Burks
Christina Fluker
Deb Sloss
Terry DeRocher
Felix Sirls
Carolyn Bankston
Veronica Collins

SEMHAC Staff

Karla Handley-Sr. Program Consultant

Guests

David Kuttbauer-Consultant

NEW BUSINESS

David Kuttbauer, the team leader for the consulting team that will assist with the 2005 Needs Assessment, presented the first draft of the proposed survey for consumers. It was suggested by the Chair that the agenda be tabled so that David could discuss the entire survey with the committee, and get their feedback. The committee unanimously agreed. The draft of the survey is 4 pages long and is at a 5th grade reading level. The question was raised regarding whether or not people who did not know their status should complete the survey. The general consensus was that since HRSA's emphasis is on finding those who know their status, but are not in care, the answer would be no. Only those who know their status should be sought out. David asked the committee to think about what other questions were the most important. He also asked for clarification regarding the ten categories that they are seeking to focus on. The categories are 1) Youth, 13-24 2) IDU-within last 30 days? Ever? 3) Women of child bearing age (what is HRSA'S definition of childbearing age?) 4) MSM's (of color) 5) Multiply diagnosed (what does this mean?) 6) Homelessness 7) Recently released/formerly incarcerated 8) Person over 50 9) other drug users, including alcohol 10) White MSMs. Some committee members thought that developmentally disabled individuals should also be targeted and asked about including a question along those lines. Felix Sirls stated that in addition to discovering needs another goal of needs assessment is to find out about gaps in services, so he suggested questions like 1) Are you more effected by culturally sensitive messages than mainstream messages 2) If you have been incarcerated do you feel that you have been provided with any helpful resources while there? Dr. Trent said that he had heard that female adolescents are having sex with other girls so that they don't get HIV. Felix and others who work with teenagers confirmed this, however, the information is anecdotal, with no hard data to support it. Dr. Trent also suggested that the survey ask for feedback about why individuals do not use condoms. He also has a concern that the health department's condoms are substandard. He thinks that the quality should be better. Christina Fluker suggested that Aids Service Organizations could provide feedback about what types of condoms their clients preferred, and whether or not the condoms that are given away are substandard. The remainder of the survey was reviewed and the first draft was approved. David will conduct a pilot survey at the next PWC meeting on October 27, 2003. Jonsea Nelson will set everything up with the chairs of that committee ahead of time.

NEXT MEETING is Monday, November 3, from Noon-2 PM in Room 420B of the Health Department.

ADJOURNMENT

Meeting was adjourned at 2:00 PM.

Minutes transcribed by Karla Handley, November 3, 2003.

Co-Chair Signature _____ Date _____